

# COLLABORATOR

Synonymous with 'associate', a Collaborator is a term used to describe a person who works jointly on a project. The term itself was chosen from a list of other candidate position titles that each fit the themes of critical thinking and figurative forward motion. In general terms, the Collaborator is an important team member to join in brainstorming, raise questions that are future-looking and out-of-the-box, and help the progress of any project or task by using their talents and skills. A Collaborator may be asked to work on design or development projects or both, depending on the individual's skills and client needs.

## Minimum Requirements

A qualified Collaborator should possess these minimum skills:

- Associate of Science Degree in a field relating to Audio, Video, Lighting, or Information Technology
- One year of practical experience in a field related to area of study
- Proficiency in the use of Microsoft Windows and the Microsoft Office Suite
- Comprehension of programming language syntax and processing structure  
OR
- Proficiency in the use of AutoCAD or other CAD software

## Recommended Qualifications

A well-qualified Collaborator should possess these skills:

- Bachelor of Science Degree in a field relating to
  - Live Production or Broadcasting
  - Integration of Audio/Visual or Entertainment Systems
  - Administration and Engineering of IT Infrastructure Systems
- Two years of practical experience in a field related to degree
- Comprehension of data communication protocols
- Entry-grade practical experience in a relevant field unrelated to degree
- Proficiency in a programming language such as C++, C#, Javascript, or Lua
- Proficiency in the use of AutoCAD or other CAD software
- Familiarity with Revit

## Personal Competencies

A well-fit Collaborator possesses these skills:

- Dependable work ethic
- Ability to contribute quality work
- Demonstrates strong communication skills by asking appropriate questions and raising timely concerns
- Agile personality to adapt to rapid-changing tasks
- Exhibits insatiable appetite for learning and skill improvement
- Establishes and exceeds both work and personal goals
- Strives to understand and connect with others

## Daily Tasks

A Collaborator should expect to play a role as a team member in the design and engineering processes of a project. Responsibilities can include research, data management, drafting, creating and maintaining documentation, writing proposals, specifications, or other literature, and creating and maintaining software system configuration files. Depending on individual strengths and project requirements a Collaborator may be assigned either to development or design tasks.